

Underwood P & R District

Board of Commissioners Minutes 3/21/17 at the Underwood Community Center

Commissioners in attendance: Bob Wittenberg (Chair), Blayney Myers, Ed LaMotte, Marc Robins, Alicia Beyer.

1. Bob Wittenberg, Chair, called the meeting to order at 6:00 pm and welcomed the attendees. Called for review of agenda. No additions.

2. Report on Work Sessions

- Bob summarized that the 4 work sessions conducted between March 6 and March 20, 2017 were to interview the applicants for the position of Facility and Rental Management Contractor, and that a successful candidate has been chosen for hire.

3. Approve minutes of previous meetings

- Minutes of February 21, 2017 UPRD Board Meeting: Motion to accept: Alicia, Marc 2nd.; approved unanimously.
- Minutes from the 4 work sessions in March were briefly reviewed. Motion to accept: Blayney, Marc 2nd.; approved unanimously.

4. New Facility Manager contractor

- Discussion and review of process. From the 6 finalists selected, everyone agreed that they were all very good candidates. Marc expressed appreciation that, when asked if they were not chosen, if they would consider volunteering for activities in the UPRD, all candidates said they would be willing to do so.
- Ed made a motion to accept Shawna Bradley as the new Facility Management contractor. Blayney 2nd., and all approved.
- Bob introduced Shawna from the audience. Ed briefly discussed the contract terms, with the position to start on April 1 with training period to begin immediately. Contract will be signed as soon as possible. Salary will start April 1.
- Discussion re: County payment process for contractors.

Agenda Item 6

- Reimbursement to Alicia for rental of PO Box 172. Bob called for a motion to approve, Blayney made the motion and Marc 2nd., all approved.

Agenda Item 5

- Request to County for recognition of the DBA "Underwood Park and Recreation District" instead of Skamania Co. Parks and Recreation District #1 (official name).