

# Underwood Park and Recreation District

## Board of Commissioners Meeting Minutes

**10/17/17 at the Underwood Community Center**

Commissioners in attendance: Bob Wittenberg (Chair), Marc Robins, Alicia Beyer, Blayney Myers, Ed Lamotte

Attendees: Cam Thomas, Sally Stillman, Mike Stillman, Keith Fredrickson, UCC President, Sue Kusch, Marketing Coordinator, Jennifer Plummer, Facility Coordinator.

1. Meeting called to order at 6:00
2. Approve minutes of previous meeting -
  - Approve 7/18/17 minutes- MTA Marc second Blayney, approved unam.
  - Approve 8/15/17 minutes- MTA Blayney second Marc, approved unam.
  - Approve 9/19/17 minutes- MYA Marc second Alicia, approved unam.
3. Update on Deed / Lease negotiations - Bob W We need to have a deed date in hand to be sure that we have insurance. We recommended November 1<sup>st</sup> to the County. Bob has not had any response from the county.
4. Treasurer's report- Alicia
  - a. As of today we have \$2,349.09 balance with Skamania County. No outstanding expenses. UPRD private checking account has not been set. Bob to go and county with signed deed to see if we can get the PUD records for previous years.
  - b. Warrants need approval. 9/21/17 for the amount of \$920 Motion Blayney Second Ed – approved unanimously
  - c. Warrant approval 10/12/17 for the amount of \$1200.00 Motion Blayney Second Ed – approved unanimously
  - d. Jennifer has agreed to pay for Vumber number with her personal credit card. She will get reimbursed on her Monthly pay check in the amount \$9.95 + tax.
    - i. Upon deed transfer we increase Jennifer's payment for \$12 for Vumber. Motion Bob, second Blayney – approved unanimously
5. Insurance for UPRD – Bob
  - a. The possible amount for yearly insurance would be \$3,000 (discussed in early months) payment would be need to made in full once a year.
  - b. Endurance (special District like we are) is a pool insurance for 540 other companies. Would be an interlocal agreement. The minimal fee would be