Underwood Park and Recreation District

Board of Commissioners Meeting Minutes

9/19/17 at the Underwood Community Center

Commissioners in attendance: Bob Wittenberg (Chair), Marc Robins, Alicia Beyer, Blayney Myers, Ed Lamotte

Attendees: Cam Thomas, Mary Kapp, Sally Newell, Linda Hardham (recorder). Kathy Lamotte, Mike Stillman; Sue Kusch, Marketing Coordinator; Jennifer Plummer, Facility Coordinator.

1. Meeting called to order by Chair, Bob Wittenberg at 6:00 pm at the Underwood Community Center.

2. Blayney Meyers introduced the design of the property sign for the UPRD. Bob and Cam Thomas will try to post the sign before the picnic on Sunday. The metal sign will be posted on the building.

3. Minutes of 8/15/2017 meeting will be formatted and sent out to commissioners prior to the next meeting at which they can be approved.

4. Treasurer's Report: Alicia. As of today, $4469.09 balance with Skamania County. Several expenses were paid prior to stated balance. No outstanding expenses. UPRD private checking account has not been set up due to several road blocks. Bob discussing with State Auditor rep, Tina Watkins, to determine what the parameters actually are for setting up a private checking account and what balance cannot be exceeded.

5. Work session recommendation: Bob. Would like to invite the UCC to a workshop and invite the state auditors rep to join.

6. Insurance: Bob. Enduris is a risk pool for insurance that Bob is going to do more research regarding (both liability and property).

7. Facility Coordinator Report: Jennifer. August very busy – September, only one rental so far. October, every Saturday there is an all day rental event.

8. Fundraisers: Marc. Marc Zajonc couldn't do the last event because of birth of new baby. If Sue K is able to give reasonable dates for edutainment events, Marc can get them scheduled. Marketing can help advertise for this. Cam/Ed/Marc hoping to arrange dinners that are fundraisers. White Salmon used to have a community benefit turkey dinner and they no longer do this – we might be able to take this over. c