

Minutes for 1-10-2024 UPRD Regular Meeting

6:00pm at Community Center

Board members: Alicia Beyer, Bob Wittenberg, Tina Gallion, Pat McConnell

Community Members: Lisa Brown, Walter Johnson, Ivy Carpe, Commissioner Asa Leckie, Sheriff Summer Scheyer, Robin McConnell, Melissa Wittenberg, Kathy LaMotte, Keith Fredrickson, Kimberly Hamberg, Ben LaStofka

Called to order at 6:02

1. Welcome everybody

2. Oath of Office for two newly elected commissioners

- Asa Leckie swore Bob Wittenberg and Patrick McConnell into their elected commissioner positions

3. Plan for appointing commissioner to fill vacant seat- The UPRD must nominate someone, post public notice in 3 public places, for 15 days, and invite for additional nominees. At that point we can appoint a new commissioner. Alicia will work on posting a notice in at least 3 public places. Community Center, Post Office, Pioneer Newspaper, Listserve, website, Facebook, and Nextdoor.

- Ivy Carpe is nominated as a candidate to fulfill commissioner 3 for the UPRD. Alicia, 2nd Pat

4. Election of commission officers

- A motion to retain current positions not to exceed 90 days. Pat, 2nd Tina. Unanimous.

5. Approval of minutes of previous meetings: 12-12-2023

- Motion to approve minutes as presented. Tina, 2nd Alicia. Unanimous.

6. Reports: Treasurer, Facility and Usage – See report

7. Approve vouchers, including Excise tax

- January 9, 2023 in the amount of \$8,114.12
 - Motion to approve vouchers as presented Tina, 2nd Pat. Unanimous.

8. Reports:

- Sherriff Summer Scheyer – Officers have been making more traffic stops in our area. There is a new police academy based out of Vancouver. Could be easier/better for recruiting police officers to our area.
- Commissioner Asa Leckie – Alex (community development manager) will be reaching out to explain the lodging tax. There should be another review this summer. Also working on

the 1,200 bills that are going into this years legislative session. Two of the major issues that were discussed were Airbnb/housing issues and Timber cost.

- Friends of Underwood – Still waiting on paperwork to become an official 501c3.
 - Friends of Underwood meet at the 1st Wednesday of the month at the Community Center at 6:00. All are welcome to join.
- Play Structure committee report – Meets January 23 at 7:00.
- Underwood Community Garden – no report provided

9. Renting out our Community Kitchen, discussion

- Everyone who rents the building/kitchen needs to obtain a food handlers permit if they will be preparing food at the center.
- A discussion was had on the 2 small businesses that have inquired.
 - More discussion to be had. A decision will be made and presented at the February meeting.

10. Facility Manager Pay- It is estimated that our manager works about 15 hours a week or 60 hours a month. Currently about \$20/hour. How much should we be paying? Need to research what rate a property manager makes.

11. Other topics for Commission

- Start discussion on Levy soon.
- Basketball hoop attachment to the wall looks strange – Walter will look into it
- Women's restroom sink needs to be re-sealed – Walter will repair
- Men's urinal will get a new flushing system.
- UPRD will need to start looking into making our center more energy efficient.

Meeting Adjourned at 7:36pm

Approved

2/21/2024

Bob Wittenberg Tina Gallion

Bob Wittenberg, Chair

Tina Gallion, Vice Chair