

## Minutes for 2-21-2024 UPRD Regular Meeting

### 6:00pm at Community Center

Board members: Alicia Beyer, Bob Wittenberg, Tina Gallion, Pat McConnell

Community Members: Lisa Brown, Walter Johnson, Ivy Carpe, Asa Leckie, Melissa Wittenberg, Kathy LaMotte, Keith Fredrickson, John and Linda Hardham, Amy Robb, Jo Runyon, Kathy LaMotte, Tracy, Sally Newell

Called to order 6:07

1. Welcome everybody
2. Approval of minutes of previous meetings: 1-10-2024
  - Motion to approve minutes as presented. Pat. 2<sup>nd</sup> Tina. Unanimous
3. Reports:
  - Treasure
  - Facility and Usage
4. Approve vouchers, including Excise tax
  - Motion to approve vouchers in the amount of \$4,054.07. Tina, 2<sup>nd</sup> Pat. Unanimous
5. 2024 Signature Authorization for the County Treasurer
  - All 5 commissioners signed the document
6. Reports from County Commissioner & County Sheriff
  - Asa Leckie – Speeds signs will be in later this spring. Alex from the county will come and give us a report on how to write the “lodging tax” grant. We are paying for a state lobbyist as a county (this should help with being awarded an RCO grant).
7. Action items:
  - Appointment of UPRD Commissioner to fill vacancy
    - i. Ivy Carpe was nominated at the February Meeting. It was asked if there were any more nominations/volunteers that would be interested in playing a roll on the board.
      1. Tina Gallion has nominated Walter Johnson.
      2. Lisa Brown has nominated Jo Runyon
        - a. Motion to vote this evening to appoint a 5<sup>th</sup> commissioner to the Parks district. Pat, 2<sup>nd</sup> Tina. Unanimous
          - i. Ivy has earned 3 of 4 votes. Ivy Carpe is now Commissioner #3 of the Underwood Park and Rec board.
          - ii. County Commissioner Asa Leckie administered the Oath of Office.
  - Renting out our Community Kitchen, discussion / decision – Discussion on renting out the kitchen to small businesses. It was discussed that we would really like to help small/start up businesses, but we have a few concerns. 1. We have a Levy that is needing to be voted and passed on by the community. This community center is not promised to be around next year if we do not have a tax levy. 2. These small businesses do not fall within our

mission and vision statements. 3. We don't have the extra space and expense for the needed storage.

i. Motion to defer renting out the Community Center kitchen until after the November election Levy results. Pat, 2<sup>nd</sup> Ivy. Unanimous

- Facility Manager compensation – We will table this discussion for the next meeting.
- Restrooms remodel – We have received a reasonable bid with a local licensed contractor. The board met with this contractor prior to the meeting. The bid we received was \$28,800.

i. Motion to approve contract with some minor adjustments to the price and plan not to exceed \$36K. Tina, 2<sup>nd</sup> Ivy. Unanimous

8. Reports:

- Friends of Underwood – now officially a 501c3. They have a bank account. Working on insurance. Working on defining Friends role vs board role.
- Play Structure committee report / update – Next meeting is on February 29.
- Community Garden – no update
- Update: Men's restroom urinal repaired.

9. Discussion:

- 2024 Ballot measure for Tax Levy, amount, committee – currently we have a \$.20/\$1K. Bob will talk with the county on timing of when deadlines are, and what the process is.

10. Post Office new siding project

- We are still trying to get a bid that we are comfortable with. Bob has been in contact with local contractors to secure new bid.

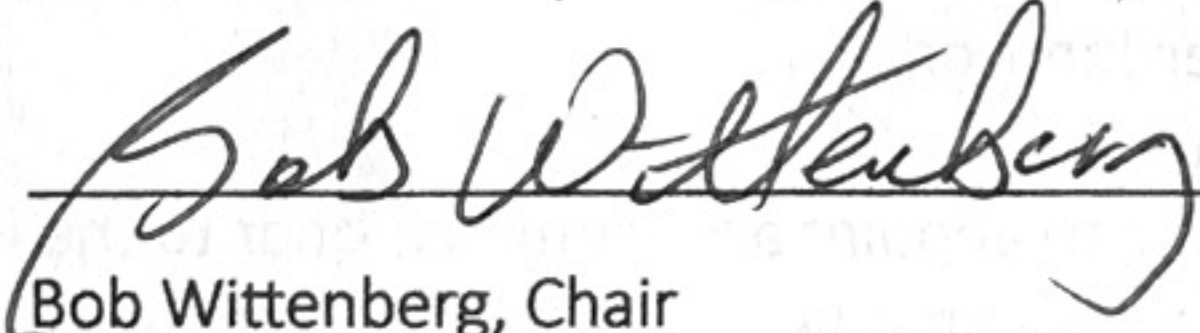
11. Other matters to come before the commission

- Gym floor will be resurfaced starting March 25<sup>th</sup>- April 4<sup>th</sup>. The building will be closed during that time
- March meeting will be held on the first Wednesday of the month on March 6<sup>th</sup>
- Next meeting we will elect commissioners role on the board

Meeting Adjourned 7:35

Approved

3/6/2024

  
Bob Wittenberg, Chair

  
Tina Gallion, Vice Chair