

Minutes for 3-6-2024 UPRD Regular Meeting

6:00pm at Community Center

Board members: Alicia Beyer, Bob Wittenberg, Tina Gallion, Pat McConnell, Ivy Carpe

Community Members: Lisa Brown, Walter Johnson, Melissa Wittenberg, Kathy LaMotte, Keith Fredrickson, Robin McConnell, Avi Cohn, Pete McKay, Matt West, Michelle West, Cam Thomas, Sherriff Summer Scheyer

Called to order 6:01

1. Welcome everybody
2. Approval of minutes of previous meetings: 2-21-2024
 - Motion to approve minutes as presented. Tina, 2nd Pat. Unanimous
3. Reports: Treasurer, Facility and Usage
4. Approve vouchers, including Excise tax
 - Motion to approve vouchers in the amount of \$17,514.52. Pat, 2nd Ivy. Unanimous
5. Reports from County Commissioner & County Sheriff
 - Sheriff Summer – Keep eyes on neighbors' property. There has been 2 cases of robbery/theft in the area in the last few weeks.
 - Asa Leckie would like to know of any community member who has been denied home owners insurance because of recent fire activity.
6. Action items:
 - Facility Manager compensation – We have researched what a reasonable rate would be. We had a discussion on what a reasonable monthly pay rate.
 - i. Motion to increase Facility Manager rate to \$1600/month, more discussion will be made to see if there should be an incentive/Bonus for bringing in more business. Topic will be discussed again after the Levy. Tina, 2nd Alicia. Unanimous
 1. Hours are to be documented
 - Data Sharing Agreement with SAO –
 - i. Motion for the board to agree that Bob Wittenberg will sign the data sharing agreement. Bob, 2nd Tina. Unanimous
 - Gym floor - Floor will be resurfaced starting March 26th.
 - i. Looking at a new floor cleaner. We are looking at the 20inch walk behind floor scrubber.
 - Restrooms remodel – Contractor will start in the next few weeks.
 - i. We should look at touching up the paint on the gym walls.
 1. Motion to hire local maintenance contractor to touch up and patch the paint in the gym. Not to exceed \$500. Tina, 2nd Tina
7. Reports:
 - Friends of Underwood - Working on Underwood communication. There is a communication committee working on setting up better website and email communication. Meeting will be next week to plan events and look at defining Friends of Underwood and UPRD to better inform the community

- Play Structure committee report / update – We met on 2/29. Members have chosen play structures and will continue to narrowed it down to top 3 choices. Next meeting is 3/12 at 7:00
 - Community Garden – No report to give
8. Discussion:
- 2024 Ballot measure for Tax Levy, amount, committee – We must pass a resolution for the county no later than August 1 giving the Levy amount, and election we would like to participate in.
 - Post Office new siding project – Local contractors are still working on completing bids for this project.
9. Next meeting April 10th, 2024.
10. Other matters to come before the commission
- As a board we need to vote on Commissioner duties
 - Check into Gorge Current for advertising
 - Outdoor community activity board to display events happening at the center
11. Meeting Adjourned 7:27

Approved

April 10th 2024

Bob Wittenberg

Bob Wittenberg, Chair

Tina Gallion

Tina Gallion, Vice Chair

Patrick McLaughlin
Commissioner